

# **REPAIRS** TO YOUR HOME

### **HOW TO REPORT A REPAIR**

DURING BUSINESS HOURS (9am - 5pm Mon - Fri)

Phone: 3320 5542 (direct line) Phone: 3230 5555 (select Option 2) Email: <u>maintenance@bric.org.au</u> Web: <u>https://bric.org.au/existing-tenants</u> /report-a-repair/

### **OUTSIDE BUSINESS HOURS**

Phone: 3230 5555 (select Option 2)

**Note:** this is for emergencies only eg a gas leak, or if you are locked out.

## **MODIFICATIONS TO THE PROPERTY**

If you wish to make any change or modification to the property, you need to apply for permission from Bric.

Examples are air conditioning, or fixing items to walls.

#### Requests for modifications due to disability or mobility issues

Some tenants require changes to support them to continue to live independently in their homes. If you require a modification to your home, the first step is to contact a home modification service and have an Occupational Therapist assess your needs.

Once you have done this, please contact Bric for permission to carry out the work.

We can advise you on the process - please contact your Tenant Services Officer to discuss your requirements.